

People's Board Notes

18 October 2018, Innovation Room, Douglas Mill

Persons present:

Emma Stafford (Chair), Sam Samcuik, Victoria Simmons, Huma Malik, Abdul Ismail, David Richardson, Stella Hall, Sue Crowe, Karol Wysznski, Adam Deacon, Mohammed Mahboob, Michael Frazer (attended 1 hour), Rosema Nawaz, Michael Frazer.

Justine Joy, Karen Stothers, Gill Towers, Vicki Wallace, Collette Connolly (for item 4)

In attendance: *Jean Taylor*

Apologies:

Claire Weaver

Welcome

Emma welcomed the group and introductions were made.

Emma apologised that the previous months apologies that the previous minutes hadn't been circulated due to IT issues and asked all members to take a few minutes to check the Minutes. Minutes were approved.

Stella advised that a letter has been sent to the person causing the disturbance.

ES reminded everyone to sign in

Conflict of Interest

No one declared any conflicts of interest.

Action Log:

No actions from previous meeting for this meeting.

Sign in and expenses

New members and recruitment

Mike Frazer has been recruited from the Bradford area; Rosema Nawaz is representing Keighley, Claire Weaver from Craven. Wharfedale still to be recruited. Wharfedale starts at Addingham, Ikley, Burley in Wharfedale. Pictures will be requested at the induction meeting and sent to Sue for updating the blog.

Members were asked to decide on regularity of meetings and locations will alternative. Doodle poll will be circulated.

Primary Medical Care Commissioning Strategy – item 4

The Primary Care Commissioning Strategy (GP care) is being refreshed for Bradford and was presented to the People's Board to establish the priorities for the population of Bradford.

First area – Access:

Extended access available across the whole of Bradford – evening cover 6.30pm to 9.30pm; blood tests 8.30pm/9.00pm; weekends 10.00am to 1.00pm. Also open on Bank Holidays (including Xmas cover). Patients phone their own practice during Practice hours and will be referred to the hub (Westbourne Green, The Grange, Shipley). The service is an extension of core general practice – not an A&E service.

The service has been communicated to the area that it covers. Every practice in City and Districts can access it. Information is on the website and posters are up in every practice and A&E. There is a press release planned but with recent IT issues and imminent migration .

Abdul – raised that no-one was aware of the extended access at his practice (Westbourne Green).

ES asked that questions be raised in the discussion groups.

Second area – Improving quality

Focus will be on End of Life, Learning Difficulties, Disability, Mental Health, Safeguarding and Reporting of Significant events with the practice.

Third area – Workforce

Fourth area – Self Care and Prevention

Workforce training - 800 people trained in a calendar year

Social prescribed – 700 people seen already. Delivered by Voluntary Sector partners.

Now working with Voluntary Sector Alliance

Fifth area - Collaborative working

Primary care across the system. Now being referred to Community Partnerships bringing together health and wider. GP, VCS, Acute Trusts etc.

Accountable care changed to integrated care and now pooling resource.

Sixth area: Estates, finance and contracting

Equalising funding has been completed. New guidance manual being adopted. The general practice model needs to be protected, some are feeling threatened.

Estates – focussing on what can be delivered and utilising existing buildings.

Feedback from members:

Plural of forum is fora

SS asked for clarity on EOL : in Baildon community partnership . It covers any age.

SC asked how improving awareness will be delivered. General Practice Quality Improvement group is a sub-group of JCC and will focus on quality improvement is. LD chosen – look at grassroots, complaints. Looking at a one page top tips and add links to accessible information. Clinical Commissioning Forums, Engagement and monthly practice nurse forum. Commissioned Speciality Lead being commissioned to engage with practices. (Victoria Donnelly) will visit GP practices to collate data and feedback in 6 months.

SH asked about resistance – GT advised quality assurance visits will be pitched in a supportive way and build up relationships. The team meet with CQC quarterly to share information.

SS raised that from attending Quality Improvement meetings - he spoke to manager of local community service who feedback that there has to be lots of successes reported. Medical practices are detached from the community they serve. There are a lot of house-bound patients and the strategy refresh needs to address them? They meet the targets but don't measure across the board or stop trying once targets are met. Recognise the quality and continue to work on it.

Will be published for the beginning of the next Financial Year.

Vicki asked for any suggestions to be emailed to her.

Carers Service Procurement

PB members were asked if anyone is carers and interested in scoring submissions for the procurement service. Currently actively carers or recently and willing to take part in the procurement service.

Huma volunteered to take part in the carers service procurement service.

CCG Website

Website shows how people can get involved . VS wants to improve website and show how people's voices have influenced change. Anyone willing to spend time on website, as a member of the public with a critical eye - ES volunteered. Rosema to look at it from a young person's perspective.

Blog post and social media

Huma volunteered to do a meeting blog post for today's meeting.

ES to arrange updating the blog with the new members.

SS posting a blog also from something in today's meeting.

ES asked for volunteers for posting on twitter. Huma volunteered, if no-one else does.

VS to speak to the Comms team to get a better connection on information and messages that need to go out into the community.

Safeguarding Voices

Adam asked if the People's Board agree that he should still attend the bi-monthly meeting as a People's Board representative. Feedback from the meeting and what he takes to the meeting hasn't been reported to the People's Board. Represents vulnerable adults, would like safeguarding on the PB agenda. Its attended by service users and members of the public. People's Board are being members of the public and not representing NHS. Do we need a link with safeguarding – do we need that connection? Members don't represent the PB anywhere else. Is it required the specific special link to safeguarding and should be high on the agenda. The CCG already has a team of safeguarding for adults and young children therefore we could approach them or they can feed into us when necessary. All other priorities are not covered

Vote taken from People's Board members (leaving out lay members): formal link for AD to cease attending as a member of the Peoples Board: result

Need to be clear, especially with new members, that they individuals not representatives of the board. Add to next agenda

Data confidentiality and safeguarding covered in the induction

Attendance at other meetings – standing item going forward

If meetings are outside of what is already agreed, if you've been invited or want to attend, as a member of the peoples board to be discussed at each preceding PB meeting.

Feedback/reporting will be required from the meeting. Suggestions welcome for anyone with an appropriate skill set where pb repre

Recruitment – Mahboob to be involved in the interviews;

Abdul – out of hospital care – VS to arrange removal from the mailing list

Stella requested a review of what the role of members is to be on the agenda for the next meeting.

AOB

SS requested another development day, to arrange in February 2019.

Admin – key information all to complete with updated information.

Other departments requesting a slot at the next meeting. At the next meeting, Polly Mason (out of hospital care) - end of life care and do we need to be develop a strategy locally. Polly would like to attend to discuss what matters to people needing end of life care. 60 mins presentation and will break into discussion groups. There needs to be an outcome from it. Peoples voices needed and how do we work with our communities to encourage better conversations and planning. ES asked for information asap in order to prepare and discuss with families prior to the meeting. Presentation, discuss in small groups, have some findings and have some actions.

Date of next meeting: 15 November 2018, Hillside Bridge, 4 Butler St W, Bradford BD3 0BS

